

# Assets of Community Value – Nomination Form

*Please use this form to nominate an asset of community value*

The Localism Act came into force in November 2011. Part 5 of the Act provides new powers for Communities, including the “Community Right to Bid” and the regulations regarding this came into force on 20<sup>th</sup> Sept 2012.

The Community Right to Bid provides “relevant bodies” with the right to nominate land/buildings as Assets of Community Value.

This form is split into three sections to enable you to give details about:

- a) who you are;
- b) the asset you wish to nominate; and
- c) what community value you believe the asset has.

We ask for this information to help assess whether your nomination meets the requirements of the legislation relating to this community right.

### Section 1 - CONTACT DETAILS

<b>1a) Organisation Name and Address</b>
Organisation Name:
Address and postcode:

<b>1b) Please provide contact details for the person we should contact to discuss the nomination.</b>
Name:
Address:
Tel Number:
Mobile Number:
Email Address:

<b>1c) Please specify which of the following categories your organisation relates to</b>	
<b>Category of Organisation</b>	√
<b>Parish/Town Council</b>	<input type="checkbox"/>
<b>Unincorporated community group</b>	<input type="checkbox"/>
<b>Neighbourhood Forum</b> designated as pursuant to section 61F of the Town & Country Planning Act 1990	<input type="checkbox"/>
<b>Charitable Organisation</b> Eg, Charity, Community Interest Company, Non-profit Company Limited by Guarantee, Non-profit Industrial & Provident Society	<input type="checkbox"/>

<p>If an unincorporated community body please provide the number of such members. At least 21 of its individual members must be registered to vote on the local electoral roll.</p> <p><i>Please Note: We may ask you to provide details of all members</i></p>	
<p>If a charity, company, CIC or social enterprise, please provide registration number</p>	

## **Section 2 - DESCRIPTION OF THE ASSET YOU WISH TO NOMINATE**

<p><b>2a) What is the Asset?</b> <i>Eg. Shop, pub, community facility</i></p>

<p><b>2b) Please provide the location/address and postcode of the nominated land or building</b></p>
Address:
Postcode:

**2c) What do you consider to be the boundary of the property? Give as much detail as possible, including an Ordnance Survey plan outlining the site.**

**2d) Please provide details of the current occupants of the land or building being nominated, including the name and current (or last known) addresses of all those holding a freehold or leasehold estate in the land.**

**Section 3 - SUPPORTING INFORMATION FOR THE NOMINATION**

**3 a) What are the reasons for nomination this land/building for consideration as an asset of community value?**  
*Please provide as much information as possible, including:*

- *the present use of the asset – types of activities, what groups use it now and in the recent past*
- *how the asset furthers the social well-being or social interests (including cultural, recreational, sporting interests) of the community.*

**3 b) How could the building or land be acquired and used in the future?**

*If the asset is listed as an asset of community value, any community interest group (including Parish/Town Council) will get the opportunity to bid for the asset, if the present owner decides to sell. Please outline below:*

- *how such a group could fund the purchase of the land, and*
- *how they could run it for the benefit of the community.*

## Declaration

I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate

**Signed:** .....

**Print Name:** .....

**Position in Organisation:** .....

**Date:** .....

## Attachment checklist

- Copy of group constitution (if applicable)
- Names and home addresses of 21 members registered to vote in nomination area (if group is not constituted)
- Site boundary plan (if possible)
- Evidence of current community use e.g. activity programmes, website links

*Please use and attach additional sheets of paper if you need to.*

Thank you for your nomination.

We will acknowledge receipt of your nomination and will also check through your form and let you know if any further information is required. **If you have not received an acknowledgement within five working days, please contact us on the email address below.**

For any further information or advice in filling in the form check our website:  
[www.somersetwestandtaunton.gov.uk](http://www.somersetwestandtaunton.gov.uk)

Please email this completed nomination to  
[Enquiries@somersetwestandtaunton.gov.uk](mailto:Enquiries@somersetwestandtaunton.gov.uk)