



Somerset West and Taunton Council  
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Taunton  
TA1 9GS

Email: enquiries@somersetwestandtaunton.gov.uk  
Website: www.somersetwestandtaunton.gov.uk  
Telephone: 0300 304 8000

**SMALL SOCIETY LOTTERY REGISTRATIONS**

This form may be used by non-commercial societies (societies established and conducted for charitable purposes, or to enable participation in sports or cultural activities, or for any other non-commercial purpose other than private gain) wishing to promote small scale lotteries (maximum proceeds of £20,00 per draw and £250,000 per annum – other limits and restrictions also apply).

Please refer to the guidance notes at the end of this form before completing.

*This form is prescribed by regulation 3(1)(a) of the Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007*

**APPLICATION FORM FOR REGISTRATION OF NON-COMMERCIAL SOCIETY**

If you are completing this form by hand, please write legibly in block capitals using ink

To: PO Box 866, Taunton, TA1 9GS

**SECTION A – Details of society applying for registration**

1. Name of Society: .....

2. Address (including postcode) of office or head office of society:

.....  
.....  
.....

3. Telephone Number of society: .....

4. Please state the purpose(s) for which the society is established and conducted:

.....  
.....

5. If the society is a registered charity, please give the society’s unique charity registration number

.....

6. Has the society held an operating licence under the Gambling Act 2005 in the period of five years ending with the date of this application? **Yes**  **No**

7. If the answer to question 6 is ‘Yes’, has the operating licence been revoked in the period of

five years ending with the date of this application?

Yes  No

8. If the answer to question 7 is 'Yes', please state the reasons for revocation and enclose a copy of the notice of revocation if one is available:

.....

9. Has the society applied for and been refused an operating licence in the period of five years ending with the date of this application? Yes  No

**SECTION B – General information about person applying on behalf of society**

10. Name: .....

11. Capacity: .....

12. Address (including postcode) .....

.....

.....

13. Daytime telephone number: .....

**SECTION C – Contact details for correspondence associated with this application**

14. Please tick one box as appropriate to indicate address for correspondence in relation to this application:

Address in section A  Address in section B  Address below

Address (including postcode) .....

.....

.....

Telephone number: .....

**SECTION D - Declaration**

15. Please complete the following declaration and checklist

I (full name) .....

a) make this application on behalf of the society referred to in Section A and have authority to act on behalf of that society

b) enclose payment of the registration fee of £40.00

c) confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to

**give information which is false or misleading in, or in relation to, this application.**

d) confirm that the society for which registration is sought is a non-commercial society.

Signature: .....

Date: .....

Capacity: .....

### **Note to Societies applying for Registration**

The application will be refused if in the period of five years ending with the date of the application;

- a) an operating licence held by the society has been revoked under section 119(1) of the Gambling Act 2005, or
- b) an application for an operating licence made by the society has been refused.

The application may be refused if the local authority think that:

- a) the society is not a non-commercial society,
- b) a person who will or may be connected with the promotion of the lottery has been convicted of a relevant offence, or
- c) information provided in or with the application is false or misleading.

### **Guidance Notes:**

1. This form is to be use for the registration of a non-commercial society, wishing to promote small lotteries for a purpose of that society, in accordance with Schedule 11, Parts 4 and 5 of the Gambling Act 2005.
2. Applications for small society lottery registrations may be accepted by West Somerset Council from societies whose principal premises lie within the district. If the principal premises lie outside the district, then the society should be registered with the appropriate local authority for that area.
3. A registration is of unlimited duration, and will cease to have effect only if cancelled by the society or revoked by the licensing authority.
4. The fee for a new registration is £40.00. Please make cheques payable to West Somerset Council.
5. An annual fee of £20.00 is payable to the licensing authority to maintain the registration. The fee must be paid within the 2 month period prior to each anniversary of the registration. Failure to pay the annual fee could result in the cancellation of the registration.
6. The licensing authority may ask new registrants for a copy of their terms and conditions or their constitution to establish that they are a non-commercial society.
7. The authority shall refuse an application for registration if any of the grounds listed in the note to societies are met. However, the authority may not refuse an application for registration unless they have given the applicant an opportunity to make representations, either in writing, or at a hearing.

For enquiries relating to categories of lotteries other than Small Society Lotteries, please contact:

The Gambling Commission, Victoria Square House, Victoria Square, Birmingham, B2 4BP

Tel: 0121 230 6666

Email: [info@gamblingcommission.gov.uk](mailto:info@gamblingcommission.gov.uk)

Web: [www.gamblingcommission.gov.uk](http://www.gamblingcommission.gov.uk)